

**From:** compliance@libdems.org.uk  
**Date:** Sun, 5 Feb 2023 at 11:00  
**Subject:** Online Treasurer Training Day



For the fifth day of our February Training Programme, I'd like to tell you about our upcoming event for Treasurers to learn everything there is to know.

## Online Training Day



We are holding a Treasurer Training Day on **Saturday 11th February**. The agenda for the day is below. We have included start times for all the sessions, so if you sign up, you can attend the sessions you find the most important to you.

The last session of the day will be the Compliance Team taking questions on anything you want to ask (as long as it is compliance or data protection related - we don't know the upcoming lottery numbers).

# Online Training Day

- 11:00:** Introduction to Compliance
- 11:35:** Introduction to Data Protection
- 12:15:** How to check and record donations
- 12:45:** Lunch
- 13:30:** Preparing your Annual Accounts
- 14:15:** Preparing your budget
- 14:40:** Dealing with branches
- 15:00:** Bank accounts and credit cards
- 15:15:** Q&A with the Team
- 15:30:** End

Email [compliance@libdems.org.uk](mailto:compliance@libdems.org.uk) for the Zoom link.

I look forward to seeing you on Saturday 11th,



**Kerry Buist** (she/her)  
Head of Compliance,  
*Liberal Democrats*