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Date: Fri, 2 Feb 2024

Subject: Compliance Training Day 2 - Treasurer Job Description

COMPLIANCE
AND DATA
PROTECTION

Liberal
Democrats

Your February Challenge - The Treasurer

Welcome to Day 2 of our training programme.

Every local party / group is slightly different in how they operate but in all cases, the role of Treasurer is so much more than producing accounts for the AGM.

Today's briefing includes a **job description** for the role of the Treasurer which can be found [by clicking here](#).

If you're new to the role, hopefully this gives you an idea of what you should be doing. The rest of the month's emails are about helping you undertake these tasks.

"Our strength as a political party comes from the support we receive from volunteers. Being a Treasurer is a huge responsibility and one that often gets less appreciation than it should. I just want to say a huge thank you to everyone who helps keep our local parties on the right track with their finances. We hope this programme supports new treasurers in the role and acts as a refresh for those with more experience."



- Mike Dixon, CEO



Important dates for your diary this month:

- **January PPERA Return**
Don't forget to submit your donation report by **10th February**
 - ◇ Lighthouse issues: support@libdems.org.uk
 - ◇ Donation queries: compliance@libdems.org.uk
- **Treasurer Training Day**
 - ◇ Sat 10 Feb, 10.30am - 3.30pm
- **Compliance Clinic**
 - ◇ Mon 19 Feb, 6-7pm
- **Annual Accounts Clinics**
 - ◇ Wed 7 Feb, 4-5pm
 - ◇ Wed 21 Feb, 6-7pm
 - ◇ Wed 28 Feb, 4-5pm

Email compliance@libdems.org.uk to obtain Zoom links for the above sessions.

Best wishes,



Kerry Buist (she/her)
Head of Compliance and Governance
Liberal Democrats

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As these emails contain details of your legal responsibilities as part of this role you are not able to opt out of these emails from our Compliance Team. If you think there has been an error and you shouldn't have received this email, please contact compliance@libdems.org.uk.

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