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Date: Sun, 4 Feb 2024

Subject: Compliance Training Day 4 - Treasurer Training Day

**COMPLIANCE
AND DATA
PROTECTION**

Liberal
Democrats

Hello,

For Day 4 of the February Challenge, I'd like to tell you about our upcoming online event for Treasurers to learn everything there is to know.

Treasurer Training Day



We are holding our annual Treasurer Training Day on **Sat 10 Feb**. The agenda is below and we've included start times so you can attend the sessions most important to you.

The final part of the day will be the Compliance Team taking questions on anything you want to ask (as long as it is compliance or data protection related - we don't know the upcoming lottery numbers).

Online Treasurer Training Day

10.30	Introduction to Compliance
11.00	Introduction to Data Protection
11.30	How to check and record donations
12.00	(Lunch)
12.45	Preparing your Annual Accounts
13.30	Reporting to your Executive
14.00	Dealing with branches
14.30	Bank accounts and credit cards
15.00	Q&A with the Team
15.30	(End)

Email compliance@libdems.org.uk for the Zoom link.

Best wishes,



Kerry Buist (she/her)
Head of Compliance and
Governance
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